



# सरदार पटेल विश्वविद्यालय बालाघाट (म.प्र.)

## SARDAR PATEL UNIVERSITY BALAGHAT ( M.P. )

Campus : Sardar Patel Knowledge City, Waraseoni Road, Dongariya  
Balaghat (Madhya Pradesh) - 481331  
website : [www.spubgt.ac.in](http://www.spubgt.ac.in) | email : [info@spubgt.ac.in](mailto:info@spubgt.ac.in)

### APPLICATION FORM

Form No. : \_\_\_\_\_

Date : \_\_\_\_\_

Paste recent Passport Size  
Colour Photograph

1. Do not use digital or Computerized Picture.
2. Do not Pin or Staple the photograph
3. Do not Sign on the photograph

Signature of Candidate

1. Please read the following instructions carefully before filling Application Form.
2. Please fill in **BLOCK CAPITAL LETTERS** only within the box without touching the lines.
3. Use Black Ball Point Pen for writing in boxes using English Capital letters or Numbers.
4. Please give all required information as required in this form.
5. This is required so that we can decide on your suitability for the course you are applying for.

#### 1. Course Title (Code)

Course Preference I \_\_\_\_\_ School \_\_\_\_\_

Course Preference II \_\_\_\_\_ School \_\_\_\_\_

Lateral Entry / Credit Transfer \_\_\_\_\_ Session \_\_\_\_\_

#### 2. Personal Details

Title: Mr./Ms. ☐ Gender: Male ☐ Female ☐ Date of Birth  Day  Month  Year

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

General ☐ SC ☐ ST ☐ OBC ☐ EWS ☐ PH (Physically Handicapped) ☐ Marital Status \_\_\_\_\_

Permanent Address \_\_\_\_\_

Post Code  State \_\_\_\_\_ Country \_\_\_\_\_

Correspondence Address: (If Different) \_\_\_\_\_

Post Code  State \_\_\_\_\_ Country \_\_\_\_\_

Mob.  STD Code  Landline

Email \_\_\_\_\_ Country \_\_\_\_\_

Aadhar Card No. \_\_\_\_\_ Blood Group \_\_\_\_\_ Religion \_\_\_\_\_

#### 3. Family Details

Father's Name:
Address:
Occupation:
Mobile No. :
E-mail:

Mother's Name:
Address:
Occupation:
Mobile No. :
E-mail:

#### 4. Academic Qualification

Examination Passed X, XII, UG, PG, etc.	Name of the Institute (School / College)	Name of Board / University	Pass out Year	Results (Grade or %)

#### 5. Academic / Extra Curricular Activities / Achievements (attach additional sheet(s), if necessary)

Higher Secondary Level (Class 10 th)	
Sr. Secondary Level (Class 10+2)	
U.G. / P.G. Level	
Any Other	

#### 6. Please tick the areas in which you are good/have performed/have contributed in the past

- |   |  |   |   |
|---|--|---|---|
| 1. Public Speaking <input type="checkbox"/> | 6. Electronics/Robotics <input type="checkbox"/> | 11. Painting <input type="checkbox"/>           | 16. Music <input type="checkbox"/>        |
| 2. Dramatics <input type="checkbox"/>       | 7. Computer Programming <input type="checkbox"/> | 12. Designing <input type="checkbox"/>          | 17. Quiz <input type="checkbox"/>         |
| 3. Singing <input type="checkbox"/>         | 8. Web Design <input type="checkbox"/>           | 13. Art & Craft <input type="checkbox"/>        | 18. Presentation <input type="checkbox"/> |
| 4. Dance <input type="checkbox"/>           | 9. Athletics <input type="checkbox"/>            | 14. Event Organisation <input type="checkbox"/> | 19. Debate <input type="checkbox"/>       |
| 5. Training <input type="checkbox"/>        | 10. Games <input type="checkbox"/>               | 15. Teaching <input type="checkbox"/>           | 20. Social Work <input type="checkbox"/>  |

#### 7. Local Guardian

Name: \_\_\_\_\_

Relation: \_\_\_\_\_ Contact No. \_\_\_\_\_

Address: \_\_\_\_\_

#### 8. PLEASE INDICATE HOW YOU HEARD ABOUT THE UNIVERSITY / INSTITUTE (Please tick relevant boxes )

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Advertisement | <input type="checkbox"/> Colleague/Friend        | <input type="checkbox"/> Education Fair |
| <input type="checkbox"/> Internet      | <input type="checkbox"/> Personal enquiry to SPU | <input type="checkbox"/> Social Media   |
| <input type="checkbox"/> Direct Mail   | <input type="checkbox"/> Other: (Please Specify) |   |

#### 9. Details of various entrance examination in which applicant had appeared in this year

- |                                  |                                   |  |                                    |
|----------------------------------|-----------------------------------|--|------------------------------------|
| <input type="checkbox"/> PPT     | <input type="checkbox"/> PAT/CPAT | <input type="checkbox"/> NEET              | <input type="checkbox"/> JEE       |
| <input type="checkbox"/> CAT/MET | <input type="checkbox"/> GATE     | <input type="checkbox"/> SPU Entrance Exam | <input type="checkbox"/> Any Other |

Please Mention Score : \_\_\_\_\_

#### 10. Facilities Required: Please tick the desired option

- |  |                                      |  |                                       |                                    |
|--|--------------------------------------|--|---------------------------------------|------------------------------------|
| <input type="checkbox"/> Non A/C Hostel Room | <input type="checkbox"/> Two sharing | <input type="checkbox"/> Three Sharing | <input type="checkbox"/> Four Sharing | <input type="checkbox"/> Dormitory |
|--|--------------------------------------|--|---------------------------------------|------------------------------------|

11. Transport Required: Campus Transport ☐ YES ☐ NO

**12. Brother/Sister (s) Details:** Does any of your sibling(S) studying /studied at SPU ☐ Yes ☐ No

If yes so please provide details:

Name	Relationship	Programme	Admission Year	Mobile No.	Remark

## UNDERTAKING

I \_\_\_\_\_

S/D/W/o Shri \_\_\_\_\_

aged \_\_\_\_\_ Years, resident / Domicile of \_\_\_\_\_

hereinafter referred to as 'Student', seeking admission in \_\_\_\_\_

Semester \_\_\_\_\_ Year \_\_\_\_\_ do hereby solemnly affirm and undertake as under:

1. That I have enclosed the self-attested copies of Eligibility Documents and same are true and correct. In case they are found to be fake / fabricated / forged my admission is liable to be cancelled.
2. That I will regularly attend my scheduled classes and shall overall maintain at least 80% attendance in my classes.
3. That in case I fail to maintain aforementioned attendance in class, the University may take any action against me as per rules of the University, including detaining/debarring me from exam and/or striking off my name. from university.
4. That I will maintain proper discipline, integrity and dignity in the University Campus and will behave appropriately with the Officers, Authorities, Faculty Members, Staff Members and students of the University.
5. That, in case I have not yet submitted my Original Transfer, Character and Migration Certificates issued by my last Institution/Board/University, I hereby undertake to submit the same within next 60 days, failing which the University reserves all the rights to debar me from appearing in examinations and maycancel my admission without any fee refund.
6. That in case I cause any damage/breakage fully or partially to any property, article, equipment, apparatus belonging to the University, by mistake or deliberately, the University will have all the rights to recover the damages caused by me and impose monitory fine on me, and in case of non payment, University may cancel my admission or may take any legal action against me.
7. That during the entire duration of my course I will not take up any Regular Employment/Job in any Government, Semi-Government or Private Organization/Company/Enterprise/Authority. Further, I will not take up part – time job of any nature during the University's scheduled working hours.
8. That during the entire duration of my course I will not enroll myself to any other Regular Course in any other University/College/Institution.
9. That I will neither indulge in any illegal, unlawful or criminal activity, ragging, malpractice, misconduct, fraud nor will get involved in consumption of liquor, drugs, smoking or any other kind of addiction in any manner in the University premises. In case I am found indulging in any of the above the University may take appropriate legal action against me.
10. I am fully aware that I shall be liable to pay a fine of Rs. 5/- per lecture, Rs. 25/- per day for my absence from the classes, in case of permission being granted me to appear in examinations.

11. That I shall be liable to pay late fine of Rs. 200/- for the period of every 15 days in case I fail to deposit my fees till stipulated last date of payment of fee and in case of non payment of fee (whether full or partial) within a period of 60 days after last date my admission will be liable to be canceled.
12. That my absence from scheduled classes for more than 30 days without information can lead to my name getting struck off and readmission will be granted only at the discretion of the University and I will be liable to pay Re-Admission fee of Rs. 5,000/-
13. That I would attend the University in prescribed University Uniform and carry and display my Identity Card issued by the University, every day, if unable to do so the University can initiate action as per rules and regulations.
14. That in case I am found travelling in the University Bus without due authorization and permission I shall be liable to pay the transport fee of concerned route for the whole academic year.
15. That day scholar is not allowed to stay in the University hostel(s) without written permissions and authorization of the warden and senior authorities of the University. In case I am found in the Hostel Premises, I will be liable to pay fine as decided by the University.
16. That my participation in any Dharna / Pradarshan / Strike can lead to strict disciplinary action against me including my rustication from the University.
17. That I will park my personal vehicle(s) in the designated University parking entirely on my own risk and in case of any mis-happening to it i.e. theft damage, breakage, loss etc. I will not claim any compensation from the University.
18. That during my future visits on any educational/industrial tour or extracurricular activity if I sustain any injury or suffer any accident, Sardar Patel University Balaghat shall not be responsible.
19. That I shall maintain proper discipline, peace and abide by the rules and circulars issued by the University time to time and in case of any default by me the University can take action against me including cancellation of my admission and debarring my entry in the University Campus, Library, Sports Grounds, Mess, Canteen, Reception, Labs and Workshops.

**20. ONLY FOR STUDENTS AVAILING UNIVERSITY HOSTEL FACILITY**

- 20 (A) I am fully aware and understand that I have to pay Hostel Fee for complete One Year at the time of admission.
- 20 (B) I undertake not to leave Hostel Facility before the completion of one year and will pay Hostel Fee for complete One Year.
- 20 (C) In case I leave Hostel Facility before one year, I undertake to pay complete Hostel Fee for the whole year.

**21. ONLY FOR STUDENTS AVAILING UNIVERSITY TRANSPORT FACILITY**

- 21 (A) I am fully aware and understand that I have to pay Transport Fee for complete One Year at the time of admission.
- 21 (B) I undertake not to leave Transport Facility before the completion of one year and will pay Transport Fee for complete One Year.
- 21 (C) In case I leave Transport Facility before one year, I undertake to pay complete Transport Fee for the whole year.

That contents of this affidavit / undertaking are true and correct. I undertake to abide by all the above terms and in case any information, documents, facts, statements submitted/given by me in this undertaking are found to be false, fake, fabricated, wrong or forged and in violation of any term, the University shall have the rights to cancel / withdraw / withhold my Mark Sheets/Degrees/Diplomas issued and the University may take appropriate legal actions against me in this regard including cancellation of my admission and debarring my entry in the in the University Campus.

**Student's Signature**

**Left Hand Thumb Impression**

**Parent's Signature**

## COURSE DETAILS & FEE STRUCTURE

Student's Name : \_\_\_\_\_

Father's Name : \_\_\_\_\_

Course Applied : \_\_\_\_\_ Session : \_\_\_\_\_

Eligibility : \_\_\_\_\_ Min %. \_\_\_\_\_ Duration \_\_\_\_\_ (Year's)

Tuition Fee : \_\_\_\_\_ (In words) : \_\_\_\_\_

Registration Fee : \_\_\_\_\_ Admission Fee : \_\_\_\_\_

Remark: \_\_\_\_\_

### DISCOUNT ( If any)

On the Basis of : \_\_\_\_\_

Amount : \_\_\_\_\_ Year : \_\_\_\_\_

Given by (Name) : \_\_\_\_\_ signature \_\_\_\_\_

Srl.	Year/ Semester	1st Installment	2nd Installment	3rd Installment
		(During Admission)	10 Nov- 20 Nov.	01 Jan- 10 Jan
1.				
2.				
3.				
4.				
5.				
6.				

Note :

1. The Student must fill up the form available for the alternate courses also at the time of admission.
2. The fee mentioned above is subject to change from time to time based on the management decisions.
3. If the installments are not cleared as per the schedule. shall be liable for penalty / Fine.
4. In case of any dispute management decision shall be final and binding.

Student's  
Signature

Parent / Guardian  
Signature

Counsellor  
Signature

## CHECK LIST OF DOCUMENTS

- ☐ 10th Marksheet
- ☐ 12th Marksheet
- ☐ UG Marksheet
- ☐ PG Marksheet
- ☐ Transfer Certificate (Original )
- ☐ Migration Certificate (Original )
- ☐ Domicile Certificate
- ☐ Cast Certificate (if Applicable)
- ☐ Income Certificate (if Applicable)
- ☐ Gap Certificate (if Applicable)
- ☐ Samagra ID (If Applicable)
- ☐ Aadhar Card
- ☐ PAN Card
- ☐ 6 Passport Size Recent Coloured Photograph
- ☐ Affidavit

### FOR OFFICE USE ONLY

Admission : Recommended ☐ Not recommended ☐

Admission : Accepted ☐ Not accepted ☐

Counsellor Signature

Officer In charge  
Admission & Counselling