



Malpractice/Unfair Means

Level	Type of Malpractice	CAT-1 Examination	CAT-2 Examination	Practical Examination (PRE)
		Punishment		
1	1.1 Possession of mobile phones or other electronic gadgets 1.2 Chatting with other students 1.3 Possession of loose sheets/extra books/extra notes in open book exams 1.4 Doing rough work other than answer booklet provided	10% of the maximum marks shall be deducted from the marks obtained by him / her in CAT-1 of this course	10% of the maximum marks shall be deducted from the marks obtained by him / her in CAT-2 of this course	10% of the maximum marks shall be deducted from the marks obtained by him / her in PRE of this course
2	2.1 Carrying examination related material in mobile phones or in paper, scribbling on parts of body, hall ticket/id card, calculators, etc, but not found using it 2.2 Misbehaviors with officials 2.3 In open book examination carrying any material prohibited by the department like solution manual etc. but not found using it 2.4 Exchange of answer booklets, text books, notes and question paper etc., but not found using it	25% of the maximum marks shall be deducted from the marks obtained by him / her in CAT-1 of this course	0 mark shall be awarded in CAT-2 of this course	0 mark shall be awarded in PRE of this course
3	3.1 Carrying examination related material in mobile phones or in paper, scribbling on parts of body, hall tickets, calculators, etc, and found using the same 3.2 Taken away answer booklet without submitting to the room invigilator 3.3 In open book examination carrying any material prohibited by the department like solution manual etc. and found using it 3.4 Carrying of fake identity card (i.e carrying another student's id card to take own exam) 3.5 Found copying from fellow students answer sheets during examination 3.6 Refuses to give his/her statement in the malpractice case registration form 3.7 Repeated offence of activities under level 1	0 mark shall be awarded In CAT-1 of this course	F grade shall be awarded in this course	(i) F grade shall be awarded in this course (ii) 0 mark shall be awarded in PRE if the lab is inbuilt component of the Theory course.
4	Repeated offence of any type of malpractice in the same academic year (other than level 1)	0 mark shall be awarded in all the courses of current CAT-1.	F grade shall be awarded in all the courses & labs (if lab carries separate credits) of the current semester	
5	Impersonation, Threatening exam officials or fellow students, destroying answer booklet, disrupting examination.	Shall be debarred for one year (current semester and following regular semester)		



सरदार पटेल विश्वविद्यालय बालाघाट
Sardar Patel University Balaghat

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Annexure-III

Date:

To,

Head of the Department

Sardar Patel University

Subject: Request to issue Duplicate ID Card for Exam

Sir/Madam,

Ilost/forgot to bring my ID Card. I request you to
permit me to give today's exam.

I declare that if I found ineligible to give the exam due to attendance and other requirements my exam shall
be cancelled without any notice.

Thanking you

Yours sincerely

(Name:)

Reg. No.

Permission to give exam

Permit **Mr./Ms.**to
Appear in today's examination.

Date:

(HOD/Departmental Exam Coordinator)

(Chief Superintendent)